

MEETING 2 January 8

At a Regular Meeting of the Madison County Board of Supervisors on January 8, 2008 at 3:00 p.m. in the Madison County Administrative Center Auditorium:

PRESENT: Eddie Dean, Chairman
James L. Arrington, Vice-Chairman
William L. Crigler, Member
Bob Miller, Member
Clark Powers, Member
V. R. Shackelford, III, County Attorney.
Lisa R. Kelley, County Administrator
Jacqueline S. Frye, Secretary

Chairman, Eddie Dean called the meeting to order and announced that all members are present with the exception of Clark Powers who will arrive in about twenty (20) minutes; therefore, the Board will continue with items listed for the Regular Monthly Meeting and go into the Organizational portion of today's meeting after Mr. Powers' arrival.

Chairman, Eddie Dean then opened the floor for Public Comment; he also advised that once the Organizational Meeting has been completed, the floor will be open for Public Comment once again.

IN RE: PUBLIC COMMENT

Robert Campbell was present and verbalized concerns regarding an article that was published in the Madison Eagle with regard to "sub par employees" which implies the Board "isn't doing its job" – he stated the Board consists of five (5) individuals who have the power and authority to manage and be responsible for making all decisions pertaining to the taxpayers of Madison County and also stated that unless a taxpayer is disrespectful when entering any County Office, County personnel should be able to demonstrate a smile, courteous and respectful disposition when dealing with individuals – he added that most offices are doing this; however, there are some that do not utilize this practice and they need to realize "who actually is paying their salary.

Robert Campbell then commented on "merit pay" and that he is familiar with governmental operations and "merit pay" clauses do nothing but bring about discrimination suits and/or a grievance case filed; therefore, he feels this tactic should not be practiced and all employees should get the "merit pay." In closing, he stated the

Madison County Board of Supervisors is a group of elected officials whose first concern should be the taxpayers of Madison County; the Board is elected by the citizens to represent and handle all concerns pertaining to County issues; therefore, any personal agenda(s) should be placed on the “back burner.”

Chairman, Eddie Dean refrained from commenting on the accuracy of the article that was published in the Madison Eagle; however, he did advise the Madison County Board of Supervisors was in the process of making changes/updates to a County Personnel Policy and has no insight as to where the phrase “sub-par employees” was derived; additionally, he advised it is the feeling of the Madison County Board of Supervisors that personnel issues are being dealt with – if there is a County employee who is failing to perform their responsibilities in an efficient manner, the Madison County Board of Supervisors will not publicize it in the local newspaper, but rather converse with the individual to resolve any concerns.

In closing, Chairman, Eddie Dean stated he will provide the other Board members to comment; however, he indicated he has never experienced any difficulty in expressing any dissatisfaction as he has spent a long time dealing with employees prior to being elected to the Madison County Board of Supervisors. Additionally, he stated he feels it is the responsibility of the Madison County Board of Supervisors to ensure that County employees are courteous and, therefore, feels this is so and that the Board is getting a days work from employees for a days pay; however, he further indicated there are other elected officials who run their offices that are not under the direct input from the Madison County Board of Supervisors (i.e. Constitutional Offices [Sheriff, Commissioner of the Revenue, Treasurer, Commonwealth Attorney, Clerk of the Court]) and these offices are not under the same personnel policy as the aforementioned officials are elected by the citizens of Madison County and also make decisions about their respective personnel and the manner in which their offices operate.

Chairman, Eddie Dean advised the Building & Zoning Departments are under the direction of the County Administrator and the Madison County Board of Supervisors; he stated the personnel policy applies to “County” employees and the Madison County Board of Supervisors cannot dictate that Constitutional employees must be on the County’s policy; however, it has been agreed upon that all employees be on the

same salary scale although the Constitutional Offices also receive some state funding which is supplemented by the County.

James L. Arrington stated he was in agreement with the comments verbalized by Mr. Campbell; however, as indicated by Chairman, Eddie Dean, not all County employees are governed under the same personnel policy.

Robert Campbell asked if a member of the local media was present – Jane DeGeorge, Reporter for the Madison Eagle was in the audience. Mr. Campbell commented about the story published in a past issue of the Madison Eagle with regard to comments he had made during an open meeting about the recent reassessment; he stated the article that was published misconstrued what he was actually stating; he advised that he was not upset about the dollar amount his property was reassessed at – he suggested that if something is going to be printed, it should at least be done correctly and in the proper scheme of things.

In closing, Robert Campbell stated he knew it was impossible for the Madison County Board of Supervisors to check on everything going on in every County office; however he feels there is an oversight concern and feels that each department head should be held accountable by the Madison County Board of Supervisors to manage their respective office personnel. Additionally, he reiterated the Madison County Board of Supervisors are directly responsible for managing the County of Madison County and although not personally responsible for the elected Constitutional department heads, the Madison County Board of Supervisors is in control of the financial aspect of each of these offices. He stated the Madison County Board of Supervisors is not expected to micromanage each individual office, but to manage the overall activities in respective departments.

Chairman, Eddie Dean advised the Madison County Board of Supervisors does set the budget for each department as based on requests of each Department Head (i.e. County and Constitutional Offices).

William L. Crigler stated the County's Personnel Policy was lacking much depth and the newer version is more structured and will provide each Department Head with more control over their respective departments (before everything was managed by

the Madison County Board of Supervisors and not very structured) – he feels the new technique is a great improvement and well structured.

Robert Campbell indicated the article that was recently published in the Madison Eagle made it seem as though the Madison County Board of Supervisors had not been effectively doing a good job of enforcing an existing policy and planned to recommit to enforcing a policy; he indicated the article seemed to impose an injustice and perhaps, was not reported in proper context.

Bob Miller stated he has been out of the country for a couple of weeks and has not seen the article; however, he stated the County Administrator has been working diligently on a new County Personnel Policy as there wasn't much done in the past on this project. He stated that updates are still needed; however, he feels the County is moving in the right direction with the updated policy. In closing, he stated with regard to the Madison County Board of Supervisors does not fully fund all Constitutional Offices as the State funds a portion and salaries are established and partially funded by the Compensation Board. Additionally, these particular offices are not controlled by these offices as they are governed by the State and denoted as Constitutional Offices.

CLARK POWERS ARRIVED @ 3:25 P.M.

Chairman, Eddie Dean announced that Mr. Powers has arrived and the Board will now move into the Organizational Meeting and will return to Public Comment afterwards.

Chairman, Eddie Dean then turned the meeting over to V. R. Shackelford, III, County Attorney.

V. R. Shackelford, III, County Attorney, stated the Board generally has the Organizational Meeting on the first working day of each New Year; however, Bob Miller was scheduled to be out of the country and based on guidelines as indicated in Robert's Rules of Order, the Board rescheduled the meeting to today.

V. R. Shackelford, III, County Attorney, then explained that according to the guidelines in the Robert's Rules of Order, the Chair must relinquish his position to someone else in order to allow for nomination and election of a Chair – the relinquishment can be to another member of the Board or to another designated

individual; however, it has been the tradition in Madison County to relinquish said responsibility to the County Attorney.

V. R. Shackelford, III, County Attorney, also explained the manner in which nominations are made in accordance with Robert's Rules of Order that pertains to the election of officer (i.e. nominations, second, etc) and advised that any member can make a nomination along with the criteria for voting on each nominee.

V. R. Shackelford, III, County Attorney, stated in the past, the term of Chair has usually been for one (1) year – he strongly suggested (as also suggested in Robert's Rules Of Order) this wording be redefined and state the term of the officers be for **one (1) year or until a successor is elected**, which will cover any circumstances (i.e. voting deadlock or the absence of a member) and will allow the position of the Chair to be covered in the event an individual may have to relinquish the position for an unforeseen reason during the term.

William L. Crigler verbalized concerns as to whether the rephrased wording would apply should the Chair step down before the one (1) year term is completed.

Bob Miller also commented as to the whether the term can be designated “from January to January.”

Lisa Kelley, County Administrator, indicated the wording in the State law is for one (1) year; however, she stated if the wording is changed “for one (1) year or” will be appropriate in the event the Chair (man) might have to step down from the post due to unforeseen reasons (i.e. mid-term) and will allow for the election of another Chair prior to the next Organizational Meeting being held in January of the upcoming year.

William L. Crigler stated he was under the impression that if the Chair stepped down, the Vice-Chair would automatically assume the position, to which Lisa Kelley, County Administrator, stated that would only apply on a temporary basis (i.e. one meeting); however, an election would be needed to permanently establish a new Chair (man) for the organization.

After discussion, on motion of William L. Crigler, seconded by Bob Miller, the Board voted to redefine the term of the Chair to state “for one (1) year or until successor is elected,” with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

V. R. Shackelford, III, County Attorney, then opened the floor for nominations for the position of Chairman.

After discussion, on motion of William L. Crigler, seconded by Clark Powers, Eddie Dean was nominated for Chairman of the Madison County Board of Supervisors.

After discussion, James L. Arrington nominated himself for Chairman of the Madison County Board of Supervisors and there was no second.

V. R. Shackelford, III, County Attorney, asked if there were any further nominations and there were none.

After discussion, on motion of William L. Crigler, seconded by Clark Powers, the floor was closed for nominations for Chair (man) of the Madison County Board of Supervisors, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

V. R. Shackelford, III, County Attorney, then opened the floor to vote on the nomination of Eddie Dean as Chairman, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

After discussion, on motion of William L. Crigler, seconded by Clark Powers, Eddie Dean was nominated for Chairman of the Madison County Board of Supervisors for a one-year term beginning January 8, 2008 (or until a successor is elected).

After discussion, V. R. Shackelford, III, County Attorney, called for a vote on the nomination made by William L. Crigler, seconded by Clark Powers, for Eddie

Dean to be elected as Chair(man) of the Madison County Board of Supervisors for one (1) year (or until a successor is elected), with the following vote recorded:

After discussion, James L. Arrington nominated himself for Chair (man) of the Madison County Board of Supervisors for a one-year term beginning January 8, 2008 (or until a successor is elected).

V. R. Shackelford, III, County Attorney, then asked if there were any further nominations.

After discussion, on motion, of William L. Crigler, seconded by Clark Powers, nominations for the position of Chair (man) were closed, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

V. R. Shackelford, III, County Attorney, opened the floor for a vote on the nomination for Eddie Dean as Chairman of the Madison County Board of Supervisors recorded:

Eddie Dean	Aye
Bob Miller	Aye
James L. Arrington	Abstain
William L. Crigler	Aye
Clark Powers	Aye

As a result of a unanimous vote, V. R. Shackelford, III, County Attorney, turned the meeting over to Chairman, Eddie Dean and wished him good luck in his new assignment.

Chairman, Eddie Dean thanked V. R. Shackelford, III, County Attorney, for his assistance and also thanked his fellow Board members for their support. He stated that he will do his best to be present for every meeting and also to handle the responsibilities of his newly assigned position to the best of his ability.

Chairman, Eddie Dean then opened the floor for nominations for Vice-Chair (man) for 2008.

Clark Powers nominated James L. Arrington for the position of Vice-Chair (man).

After discussion, on motion of William L. Crigler, seconded by Clark Powers, Chairman, Eddie Dean closed the floor for nominations, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Chairman, Eddie Dean congratulated James L. Arrington on his election as Vice-Chairman for the Madison County Board of Supervisors for a one-year term beginning January 8, 2008 (or until a successor is elected).

Chairman, Eddie Dean stated the Board will need to establish meeting dates, places and times for 2008 for the Madison County Board of Supervisors.

After discussion, on motion of Bob Miller, seconded by Clark Powers, the meeting dates, times and places for 2008 were adopted as adjusted, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Chairman, Eddie Dean stated the Board will need to establish committee assignments (representation) for 2008 and asked if any Board member wished to request any changes.

James L. Arrington suggested the current committee assignments be retained in order to maintain continuity and continued service with existing entities.

Chairman, Eddie Dean asked if any Board member wished to be added to any of the entities that are currently listed.

William L. Crigler asked if an adjustment will be required as one of County representatives on the Blue Ridge Committee for Shenandoah National Park Relations will no longer be a member of a Community Organization.

Lisa Kelley, County Administrator, asked if the party was a member of the aforementioned committee as a result of being a Madison County Planning Commission member or solely as a private citizen.

William L. Crigler stated the party was acting as a private citizen and was appointed as per his own request.

Lisa Kelley, County Administrator, advised that no change is required unless the party asks to be relinquished as an active member.

After discussion, on motion of James L. Arrington, seconded by William L. Crigler, the Board voted to retain the existing committee assignments, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

**Madison County Board of Supervisors
Organization Meeting
January 8, 2008**

A) Election of Officers:

1) Chairman Eddie Dean Term 1 year or until successor is elected.

2) Vice-Chairman James L. Arrington Term 1 year or until successor is elected.

B) Board Meeting Date:

1) Regular Meeting:

A) Day 2nd Tuesday.

B) Time 3:00 - 6:00 p.m.; break, then reconvene at 7:30 p.m. w/public comment occurring at 4:00 p.m. & at the close of the first session prior to the recess & at opening of 7:30 p.m. session.

C) Place Madison County Administrative Center Auditorium
414 N. Main Street, Madison, Virginia 22727.

2) Workshop:

A) Day Last Thursday each month beginning January 2008.

- B) Time Begin at 2:00 p.m.
 C) Place Thrift Road Complex
302 Thrift Road, Madison, Virginia 22727

3) Joint Meeting - Planning Commission:

- A) Day 1st Wednesday
 B) Time 7:30 p.m.
 C) Place Madison County Administrative Center Auditorium
414 N. Main Street, Madison, Virginia 22727

(ALL TERMS ARE 1 YEAR FOR 2008 [OR UNTIL A SUCCESSOR IS ELECTED])

C) Board of Supervisors - Member Representation:

- 1) Building/Grounds/Capital Improvement/County Vehicles: James L. Arrington & Eddie Dean.
- 2) Community Action Program (Skyline CAP): William L. Crigler & Clark Powers
- 3) Emergency Services Director: Eddie Dean
- 4) Thomas Jefferson EMS Council: William L. Crigler & Bob Miller
- 5) Health Department: James L. Arrington
- 6) Insurance: Clark Powers
- 7) Madison County Planning Commission: Clark Powers
- 8) PD-9 & PD-10 Workforce Act: Eddie Dean
- 9) Rappahannock-Rapidan Regional Commission: Bob Miller & James L. Arrington
- 10) Roads: Clark Powers
- 11) Recycling & Litter Control & Transfer Station: Bob Miller
- 12) Central VA Regional Jail Board: Steven Hoffman & Eddie Dean (At Large Member)
- 13) Parks & Recreation Authority: William L. Crigler & Eddie Dean
- 14) Social Services: James L. Arrington
- 15) School Board: Eddie Dean & Bob Miller
- 16) Blue Ridge Committee for Shenandoah Nat'l Park Relations: James Ballard, Clark Powers, William L. Crigler
- 17) Legislative Contact (VACO): Lisa R. Kelley
- 18) Rappahannock Juvenile Detention Commission: James L. Arrington & Steve Hoffman (alt.).
- 19) Thomas Jefferson Area Community Criminal Justice Board: William L. Crigler
- 20) Rappahannock-Rapidan Disability Services Board: Bob Miller
- 21) Rappahannock-Rapidan Eldercare Coalition: Bob Miller
- 22) Technology: Eddie Dean & Bob Miller
- 23) Hoover Ridge Committee: James L. Arrington & Eddie Dean
- 24) Madison County Emergency Advisory Committee: William L. Crigler
- 25) Rappahannock River Basin Committee: William L. Crigler & Bob Miller
- 26) Greater Madison Main Street Project Committee: Eddie Dean & James L. Arrington

Chairman, Eddie Dean advised this concluded the Organizational

portion of today's meeting and indicated the Board will now return to the Regular Meeting schedule.

IN RE: PUBLIC COMMENT

Jim O'Reilly was present to verbalize concerns about Madison County's Animal Control Ordinance; he reminded the Board of his initial complaint during which time he was "attacked" but a neighbor's small dogs off Route 666 in Shelby; he advised that he took the owner(s) to court and was informed that an individual does not have to be bitten by a dog before a dog can be charged with assaulting an individual. Additionally, he stated that he had some relatives visiting during the holidays and they were menaced by (2) dogs while they walked to the Wolftown Post Office. He stated this was a seemingly sad reflection that Madison County is unable to control dogs in the County; he advised the same dogs also menaced him (and his wife) when they walked to the Wolftown Post Office to pick up their mail. In closing, he advised that he has written a letter to the owner(s) of the dogs and complained about their behavior and has been told by a good authority that these dogs are running loose every morning and chasing cars that travel to the Wolftown Post Office; he advised this issue is real within the County of Madison and deserves a more thorough and urged the Board to really look at the situation, come to grips with what is taking place and make a firm decision whether or not to do something about what is occurring. Additionally, he stated he would like to have something done to prevent dogs from running at large on the public roads unless they are under the control of a responsible person; also, he'd like to see the definition of "menacing" by a dog (as indicated from Amherst County) include the terms "lunging, growling, snarling or otherwise behaving in a manner that would cause a reasonable person to fear for his/her safety" be included in the Animal Control Ordinance adopted by Madison County. Lastly, he also urged the Board to complete the existing study, review the facts and have an open public discussion about the situation.

Chairman, Eddie Dean stated this issue will be addressed at the Board's Workshop Session on January 31, 2008 and the public is invited to attend all meetings.

James L. Arrington suggested the Board request V. R. Shackelford, III, County Attorney, to perform a mark-up on the County's existing Animal Control

Ordinance to the extent that it require animals running at large to be under the direct control of its' owner.

Lisa Kelley, County Administrator, suggested the aforementioned concern be discussed during the Board's Workshop Session; she stated as indicated during the October 2007 meeting, there are several ways to incorporate changes to the existing Ordinance; however, some direction is needed from the Board in order to incorporate additional language pertaining to "running at large, biting, and threatening, etc."

James L. Arrington stated he is trying to determine a means of getting the process moving and feels the Board needs to get some momentum going with regard to this issue in order to dispose of the concerns being presented.

Chairman, Eddie Dean stated the process for re-inviting the Ordinance will be a fairly extensive process as a Public Hearing will be required; in closing, he stated the Board will discuss this issue during the January 2008 Workshop Session and move forward after that time.

Jim O'Reilly stated he has read the Animal Control Ordinance adopted by Orange and Culpeper Counties respectively and they both appear to contain the best language.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION

Roy Tate, Assistant Resident Engineer, was present and advised that a date will be needed to schedule a workshop session to discuss the Six Year Road Improvement Plan in conjunction with the comments received during the last Public Hearing.

Chairman, Eddie Dean asked if this session could be scheduled during the Board's February Regular Meeting or during the Board's Workshop Session on January 31, 2008.

Roy Tate advised he will relay the suggestions onto Donald Gore and report back to the Madison County Board of Supervisors; he also advised that federal funding has been allocated for Route 614 on the existing Six Year Road Improvement Plan – he stated if there are additional roads that can be assisted through federal funding, these may also be added to the list.

Chairman, Eddie Dean asked if the intersection at Pratts, Virginia in

Madison County could be included, to which Roy Tate stated he did not feel this would qualify for federal funding but will check the map and report back.

Roy Tate also stated that clearing is being done at Route 680 in preparation for road improvements to be implemented in the spring; there is an issue with property located in the area and an issue involving a prescriptive easement is being dealt with – an onsite meeting will be held with the property owner and it is anticipated that an agreement can be attained. In closing, he advised that work is still being implemented on Route 706 to make it safe for two (2) vehicles to pass (i.e. minor clearing); however, weather conditions are hindering certain improvements that are needed.

James L. Arrington advised that a memorandum was sent that requesting an additional roadway (Route 706) will be added to the Six Year Road Improvement Plan, to which Roy Tate advised will be discussed during the Workshop Session.

Roy Tate advised that no additional roadways have been added to the Six Year Road Improvement Plan during the past ten (10) years because the existing list was and there has been a constant reduction in funding; however, should the Board decide to add Route 706 to the existing listing, pending available funding, this can be accomplished.

Roy Tate also advised that Wayne Sutphin, Superintendent for the Madison Headquarters will be reporting to his new assignment this week and will be introduced to the Board at the February Regular Meeting.

Roy Tate stated that things have been a little slow during the month of December due to scheduled vacations, weather conditions, etc. and routine maintenance has been underway. He stated there will be some upcoming construction of the bridge at Robinson River on Route 29 Northbound which will involve overlaying the deck – the project has been put out on bid and should be done during the spring 2008. During improvements, the traffic flow will be reduced to one (1) lane only.

William L. Crigler asked about the timeline for such improvements, to which Roy Tate advised will all depend on the contractor and the amount of personnel that is scheduled to perform repairs; he stated the repairs could be completed within two (2) months depending on how many “bad spots” are detected and how much concrete will need to be replaced.

In closing, Roy Tate advised that an entrance at the guardrail may need to be relocated during reconstruction (has already spoken with the property owner).

William L. Crigler stated there is a case on Route 722 with regard to the width of the roadway and whether a turning lane will be needed.

Roy Tate advised after reviewing calculations performed by the Virginia Department of Transportation, there is not sufficient right-of-way in the area to place a left turning lane at the location.

William L. Crigler asked if this issue can be reviewed in the event a left turning lane might be needed in the future.

Roy Tate stated the length of the turning lane can also be investigated – he advised that Larry Fanton has a chart that can provide such calculations.

William L. Crigler stated that current calculations indicate that a left turning lane is not applicable; however, he feels there may be a need for this in the future.

James Hale was present and expressed concerns about the existing pavement that has been placed on Route 29 outside of Culpeper County.

Roy Tate advised the pavement is a new type; however, the imperfections that have been noted are felt to be due to problems with the roller that was utilized by the contractor.

IN RE: PAYROLL & CLAIMS

Chairman, Eddie Dean asked if there were any concerns about the Payroll & Claims Report as presented.

Teresa Miller, Finance Director, stated that biennial contributions were made during the month of December 2007; she advised that departments have been very careful with spending and only about forty-two percent (42%) of the budget has been utilized thus far.

After discussion, on motion of James L. Arrington, seconded by William L. Crigler, the warrants issued in satisfaction of payroll for December 2007 (Checks #30110243 through #3011247 and electronic transfer #6 are hereby approved, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye

Bob Miller	Aye
Clark Powers	Aye

On motion of James L. Arrington, seconded by William L. Crigler, the warrants issued in satisfaction of claims against the County for December 2007 (Checks 10126625 through #10126859) are hereby approved, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

IN RE: SUPPLEMENTAL APPROPRIATIONS FOR DECEMBER 2007

Chairman, Eddie Dean stated the following supplemental appropriations for January 2008 will need to be approved by the Board.

- | | | | |
|----|----------------------------------|--|-------------|
| 1. | Park & Recreation
#5690-71100 | Funds deposited for Youth Sports | \$ 8,133.00 |
| 2. | Sheriff
#1730-31200 | DMG Grant – Highway Safety | \$ 1,690.04 |
| 3. | Building Official
#6009-34100 | Insurance Proceeds and \$250
Deductible for Wrecked Vehicle | \$ 1,420.20 |

Total of all Supplements: \$11,243.24

IN RE: BUDGET REQUESTS

Chairman, Eddie Dean asked if many budget requests have been received, to which Teresa Miller, Finance Director, advised she has only received three (3) requests – the deadline is Monday, January 14, 2008.

William L. Crigler stated a meeting was held last evening for the Madison Volunteer Rescue Squad – the request should be in tomorrow.

Teresa Miller, Finance Director, advised that meetings will be scheduled in February 2008 to discuss the requests.

IN RE: MADISON FACILITIES & MAINTENANCE:

Ross, Shifflett, Director of Facilities & Maintenance, was present and presented a monthly report to the Board; he advised that no billing was received from

Waste Management, Inc. for the past cycle so this data has not been noted in today's report.

Ross Shifflett also provided an update of scheduled openings/closings for the Transfer Station during the upcoming holidays (January) and this has been advertised and is also posted at the site.

Clark Powers congratulated Ross Shifflett on the new configuration at the Madison Transfer Station.

Ross Shifflett advised the credit for the new configuration was implemented by Guy Richardson and Mark Ford – he stated there was much concerns and suggestions provided by the citizens of Madison County.

Ross Shifflett also advised that Tom Foley is no longer in the employ of Waste Management, Inc. – no correspondence has been received to indicate who will be filling the position.

Clark Powers asked if something can be done to encourage drivers to back in to drop of litter, to which Ross Shifflett stated is being handled through coning off the area and also by encouraging drivers to back in.

In closing, Ross Shifflett stated the Youth Basketball Program is also currently underway.

IN RE: DEPARTMENT OF SOCIAL SERVICES

Nan Coppedge, Director of Social Services provided an overview of changes being imposed by the Governor with regard to the match rate; she advised the match rate will be adjusted in July with regarding to various services; she advised that a consultant will meet with Social Services personnel during the upcoming week to discuss more creative ways to utilize comprehensive services funding and how to implement community services. She also advised that she has met with Community Services Board representatives of the Court Services Unit to determine how to get more services available in the community of Madison (i.e. substance abuse) as so many children and parents have substance abuse problems;

In closing, she stated that Bill Tidball of Madison County is an active member of the Community Services Board and is a strong advocate for Madison County. She also provided an update on the Boy's & Girl's Club and advised that staff in the

Charlottesville office are working diligently on conducting a second round of interviews during the week and she is anticipating the center will open at the end of January; a lot of remodeling was done over the Christmas holiday (volunteers) and was greatly appreciated by those who assisted; lights will still need to be installed and signage will need to be erected.

Nan Coppedge also advised the next Social Services Board meeting will be held on January 22, 2008 and their budget request will be submitted shortly thereafter; there was also tremendous community support for donations during Christmas (i.e. toys, food, etc.).

IN RE: MADISON E-911 CENTER

Robert Finks, E-911 Coordinator, provided the following report for the month of December: (521) 911 calls; (324) were from home phones; (197) from cell phone; (23) hang-ups; (7) misdials; (2) open lines; and (30) alarm calls.

Robert Finks stated there were several computer failures during the first part of January (i.e. downed drives); however, all maintenance contracts are up to date and repairs were implemented at no additional cost to the County.

James L. Arrington asked if the 911 Center was fully staffed, to which Robert Finks advised his department currently has one (1) vacancy; however, he has one (1) employee in training and would like to get that completed before hiring an additional dispatcher.

William L. Crigler stated the Madison Volunteer Rescue Squad volunteers are ordering laptops and had concerns as to what they will need to be able to utilize the County's system; to which Robert Finks advised that anyone utilizing the County system must have County virus protection installed to prevent viruses contaminating the County's system. He advised this protection is provided by ANS (Advanced Network Systems).

William L. Crigler advised that he will forward this information onto volunteer personnel.

IN RE: EMERGENCY MANAGEMENT SERVICES

Carl Pumphrey, EMS Coordinator, provided a report of all activities for the month of December 2007; he also advised the emergency plan re-writes are going well – a couple of new chapters will be added to the existing manual and will be adopted later in the third or fourth quarter of the upcoming year.

William L. Crigler asked about the next scheduled meeting, to which Carl Pumphrey stated will probably be held on January 25, 2008.

IN RE: MADISON EMERGENCY MEDICAL SERVICES

Lewis Jenkins, EMS Coordinator, provided the following report for December 2007:

1. Total Calls toned: 99
2. Total calls handled: 94
3. Total calls no response (5) [(3) Greene; and (1) Culpeper) calls for mutual aid assistance were not answered due to no available staff
4. Average in-County response time to the scene: (10) minutes
5. Night coverage: Eleven hours of night coverage on (15) nights
6. Total calls handled: 8

Lewis Jenkins advised that calendar year data was also included on the report and it appears there was a four percent (4%) increase in the number of calls toned and a nine percent (9%) increase in the number of calls handled since the past year; he also advised the interview/testing process resulted in no acceptable full-time employees at this time; have scheduled to meet with Lisa Kelley, County Administrator, to discuss this further; for the short-term, the department will continue to use part-time and over-time to fill the open shifts.

In closing, Lewis Jenkins stated that he received a report from MSAG with regarding to GPS tracking; also spoke to Robert Finks and it appears the price quote is a bit steep – will investigate this and discuss it further during the budget workshop session.

James L. Arrington verbalized concerns that he average response time is creeping up slightly; Lewis Jenkins advised this was the result of morning ice which hindered traveling conditions and also due to multiple calls – time usually stays within

the nine (9) minute range and the delay has not been the result of the existing staff reduction.

IN RE: MADISON SHERIFF'S OFFICE

Erik Weaver, Sheriff, provided the following report for the month of December 2007:

Total calls: (767)

Criminal arrest: (26)

Civil process served: (358)

Court days: (11)

Animal Control Calls: (91)

Erik Weaver, Sheriff, advised that citizens are asked to call the Sheriff's Office if they see anything suspicious; as a result of this, a citizen called in about something unusual in the County – when the Deputy responded, a seizure was made of over eighty (80) grams of crack cocaine (worth about \$2,000.00 if sold on the street) and a motor vehicle. He stated the dealer was from the State of Maryland and thanks to the citizens of Madison County, he was caught and apprehended.

Clark Powers verbalized concerns about the existing vacancies (i.e. deputies).

Erik Weaver, Sheriff, stated the department has lost five (5) deputies within the past three (3) to four (4) months; there are still two (2) slots vacant and one (1) on medical leave; he feels the vacancies are due to salary (i.e. cost of living, high health insurance costs) – several surrounding Counties offer stipends and he will try to make some adjustments in the department budget during the upcoming year.

IN RE: MADISON VOLUNTEER RESCUE SQUAD

William L. Crigler provided the following report for the month of December 2007:

55 patient emergencies
 5 calls cancelled
1 assist to EMS
61 total calls

James L. Arrington suggested the Board recognize Stephanie Murray, newly elected Treasurer of Madison County and wished her the best in her new assignment.

Chairman, Eddie Dean advised the Board will be entering Closed Session this evening to discuss applications for the Madison County Planning Commission.

Lisa Kelley, County Administrator, advised the Board they may wish to appoint new members once they come out of Closed Session or could wait until the evening session.

Chairman, Eddie Dean advised the Board will discuss any decisions made during the evening session.

In closing, Chairman, Eddie Dean thanked the citizens for attending today's session and advised that comments and concerns of the public are very important to the Madison County Board of Supervisors and citizens are strongly encouraged to speak. He also advised if any citizens have concerns on the Board's views of any issue, please take time to meet with Lisa Kelley, County Administrator, for any clarification on any issues that are reported.

RE: EXECUTIVE SESSION

On motion of William L. Crigler, seconded by Clark Powers, the Board voted to go into Executive Session to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act – this subject and purpose falls within the following exemption: Personnel Matters Virginia Code 2.2-3711(A) (1) Pertaining to Applicants for the Madison County Planning Commission, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

On motion of Clark Power, seconded by William L. Crigler, the Board voted to go back into open session with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

On motion of William L. Crigler, seconded by Bob Miller, the Board took roll call to certify that nothing was discussed which was not authorized by the Code of Virginia and that the following Resolution is adopted with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

MOTION:	William L. Crigler	RESOLUTION NO: 2008-1
SECOND:	Bob Miller	MEETING DATE: January 8, 2008

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Madison County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, 2.1-344.1 of the Code of Virginia requires a certification by the Madison County Board of Supervisors that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Madison County Board of Supervisors hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Madison County Board of Supervisors.

VOTE

AYES, Eddie Dean, James L. Arrington, William L. Crigler, Bob Miller, Clark Powers

ABSTAIN: None

NAYS: None

(For each nay vote, the substance of the departure from the requirements of the act should be described)

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

Clerk/Secretary of the Madison County Board of Supervisors

No action was taken

Chairman, Eddie Dean recessed the meeting until 7:30 p.m.

7:30 P.M.: Meeting reconvened with Chairman, Eddie Dean calling the meeting to order.

IN RE: PUBLIC COMMENT

Robert Campbell was present and stated that he relocated to Madison County full-time in 2002 and has always been active in politics for much of his lifetime; he stated he has not been active until recently after becoming involved in some campaigns during the recent election; he stated he has also been interested in some things that have occurred with the Madison County Planning Commission; he thanked the Board for allowing him the opportunity to speak and advised the Board will be seeing more of him in the coming months. He stated the Board is the governing body for Madison County and the position requires dedication; he also commented on the article that was published in the Madison Eagle and that sometimes comments are taken out of context.

Robert Campbell stated the absence of citizens at tonight's meeting is known as the "silent majority" – he feels if there is no audience is present, not much emphasis will be placed on what is done in the County.

Chairman, Eddie Dean verbalized concerns regarding comments citizens have made in reference to the telephone calls he probably receives regarding issues in the County; he advised that he would rather receive a telephone to discuss a concern than have a citizen to go elsewhere and discuss concerns that may not be the actual facts.

Robert Campbell made reference to the growth explosion that has occurred in Culpeper County during the past ten (10) to fifteen (15) years and feels the decisions made by the Madison County Board of Supervisors at the present time will

greatly affect what Madison County looks like within the next five (5) to fifteen (15) years; he also commented about the incident involving dogs running at large that were presented by another County citizens and feels some needs to be done.

Chairman, Eddie Dean stated there have been several citizens expressing the opposite view with regarding to the issue involving dogs.

Robert Campbell stated the Board has a responsibility to make a decision on the issue regarding dogs and fully stand behind said decision; he stated there are always going to be citizens who are not in favor of the outcome.

Chairman, Eddie Dean stated it will take some time to research the issue in order to make a sound decision on the issue.

Chairman, Eddie Dean asked for an overview on the Main Street Project.

Lisa Kelley, County Administrator, the second phase is about to be completed (i.e. sidewalks done by LINCO) and other streetscape improvements; she advised there is a punch list that will be completed within the next few weeks and a final financial audit should be performed at the end of January 2008 and all financial matters should be taken care. She advised that representatives from the Virginia Department of Transportation were at a recent meeting and advised there are no real major items that will need to be redone on the part of LINCO.

Lisa Kelley, County Administrator, advised that \$30,000.00 has been received for the Revolving Loan Program and the funds have been loaned out to a local business just before Christmas.

Lisa Kelley, County Administrator, advised that another round of grant funding has been received in the amount of \$350,000.00 – the local match for the funding award will be about \$85,000.00 to \$87,000.00 and will be utilized for Virginia Department of Transportation issues and not for community block development. She stated a decision will need to be attained between the County and Town of Madison as to how the local match can be determined and how much sidewalk and other grant eligible work can be gotten done for said amount of funding. She suggested the Board begin to make some decisions about the local match within the next thirty (30) days or so.

Chairman, Eddie Dean stated it seems the Town of Madison is willing to provide funding to match, although no numbers have yet been mentioned – he stated it

might be possible that the Town of Madison might fund the entire match. He advised the County has already contributed quite a bit of funding (i.e. waterline) and the replacement of additional sidewalks are actually located within the Town itself.

James L. Arrington stated the improvements have not progressed as quickly as the Board would have liked; however, the work that has been done was done very well and he feels a tremendous improvement is noted on Main Street. In closing, he stated perhaps the improvements will encourage more businesses to relocate in the Town of Madison.

Chairman, Eddie Dean stated that bids on the Courthouse Project should be opening in March 2008.

William L. Crigler asked if the architects have made any decisions about the exterior of the structure.

Lisa Kelley, County Administrator, stated she believed the architects have mainly been focusing on the layout of the interior of the structure; however, they should soon be getting around to discussing the materials for construction of the exterior – she feels this will be the next step in the design specifications.

James L. Arrington asked if an agreement is in place with the Madison County Volunteer Rescue Squad and Madison Fire hall for additional overflow parking once the Courthouse personnel are temporarily located during reconstruction. He advised that he stopped in the area today and there doesn't appear to be a significant amount of parking at the James Building.

Lisa Kelley, County Administrator, advised the lower level of the area is a relatively large area that will be available for parking – work is still being done at the site to make accommodations for improved parking in the area. She advised there will be some issues that may need to be dealt with once the relocation has actually occurred; however, she anticipates there will be sufficient parking during sessions of court.

Chairman, Eddie Dean asked if the project continued on budget, to which Lisa Kelley, County Administrator, advised the figure was very close as a number of issues were encountered during the initial work and several adjustments were needed as work got underway; however, overall, the project remained within the confines of allotted funding.

James L. Arrington asked if a date has been set for the Judge to relocate.

Lisa Kelley, County Administrator, advised that George Webb, Commonwealth Attorney, and Audrey Sarate, Secretary, have both moved into their offices and the Sheriff's Deputies have also moved into their new offices.

Lisa Kelley, County Administrator, advised there were some problems with Verizon and the parking area has been completed.

Chairman, Eddie Dean advised the walkways in front of the Estes House will not be connected until Phase II of the Courthouse Project – he suggested the Board members go visit the offices.

William L. Crigler asked if there has been an update on the study being done by the Madison County Schools.

Lisa Kelley, County Administrator, advised that Dr. Tanner indicated a request for proposal was issued to an architectural firm to complete the next stage of analysis and prepare some cost estimates and suggestions – nothing more has been heard regarding this issue.

Clark Powers asked for an update on the Hoover Ridge Ball fields.

Lisa Kelley, County Administrator, stated the Hoover Ridge Ball field Project has gone very well and is about thirty (30) days from completion (depending on the weather conditions) on the field work. She advised the project is still on budget although there were some issues with the top soil once digging/relocating began. Additionally, she stated the roads have all been laid out, graded and there is still some work occurring at the far end of the property.

William L. Crigler asked about the grass seed and whether the fields will be ready in time for playing.

Chairman, Eddie Dean stated the progress will basically depend on next years growing season – if Bermuda seed is utilized, the fields will probably be ready for playing in August.

William L. Crigler asked whether unauthorized vehicles have been driving in the area, to which Chairman, Eddie Dean advised there are tire tracks in the area.

Clark Powers suggested the Sheriff's Department make frequent patrols of the area.

Chairman, Eddie Dean stated the individuals driving four-wheelers have traveled on several properties in Madison County and are unauthorized to do so; he suggested some logs be placed across some areas or utilizing large hay bales.

Chairman, Eddie Dean stated the turnaround at the site has been remarkable.

Chairman, Eddie Dean asked for any discussion on the shooting range.

Lisa Kelley, County Administrator, advised there have been some suggestions on the aforementioned subject as well as commercial/industrial usage at the Madison Transfer Station. She advised an intern has taken aerial photographs and other mapping information and proceeded to provide a general overview of the data input that was provided.

In closing, she stated the Board will have to look at the overall development of the site and take into consideration the various types of usage that may be needed in the future (i.e. internal driveway, upgrades to the shooting range). She advised the access issues will probably be the greatest challenge.

V. R. Shackelford, III, County Attorney, asked if there was a plan for timber cutting at the Madison Transfer Station.

William L. Crigler stated that Mike Santucci of the Virginia Department of Forestry was planning to initiate a plan; however, he was transferred before a plan was completed.

Lisa Kelley, County Administrator, stated that some of the sound problems at the site are related to the frequency in which the range is being utilized; she feels the neighbors might be willing to tolerate the noise on a bi-weekly basis but not on a daily/weekly.

In closing, Lisa Kelley, County Administrator, indicated concerns with having the property labeled with several different zones; a special use permit currently allows for the operation of the Madison Transfer Station; additionally, a special use permit will be required for the shooting range. She suggested a zoning classification be sought (even if some uses needed to be added) in order to allow a wider range of activities to take place at the site rather than having the site contain one (1) parcel that contains several zoned areas.

V. R. Shackelford, III, County Attorney, stated he was in agreement with comments made by Lisa Kelley, County Administrator, and stated he was not in favor of a “public” or “private” shooting range and suggested the Board take a close look at this issue. He stated that a decision will need to be made and a special use permit will probably be required regardless of the zoning classification.

V. R. Shackelford, III, County Attorney, also stated the facility would be operated by the Sheriff of Madison County.

Chairman, Eddie Dean stated an issue he sees with the Central Virginia Regional Jail is what type of credit the County of Madison will receive for providing a shooting range if the County has to start providing funds to operate the regional jail.

V. R. Shackelford, III, County Attorney, stated perhaps something could be worked out and suggested the County representative, Steve Hoffman, investigate this issue.

Chairman, Eddie Dean stated he will also make reference to this topic at the next meeting.

Lisa Kelley, County Administrator, advised the Central Virginia Regional Jail did provide assistance (i.e. funding, materials, etc.) to construct a facility at their site, although it’s not a fancy shooting range; she advised the agreement between the Board and members of the facility at that time noted the range was established at the site for usage by County deputies and regional jail employees.

In closing, Lisa Kelley, County Administrator, advised there are also quite a number of agencies that have been utilizing the range; she also advised that a special use permit does have its advantages (i.e. noise, traffic, volume); however, the County will also need to investigate a “by right use” since the Sheriff is a separate elected official; additionally, a memorandum of agreement between the County and the Sheriff’s Department might be needed to designate a certain number of “days during the week, month, etc” for usage of the shooting range and also denote other agencies that will have the right to utilize the range.

William L. Crigler asked if the zoning was changed “by right” if other applicants choose to do the same, will this effect the County having any control of special use requests.

Lisa Kelley, County Administrator, stated the “by right” zoning and special use permit process can still be effectively managed through a memorandum of agreement; she explained that a “by right” zoning will only be required if a local government owned shooting range is being utilized by public law enforcement personnel; however, if the site will be utilized by the general public only, a special use permit is required.

James L. Arrington asked if the aforementioned was in agreement with State and federal regulations, to which V. R. Shackelford, III, County Attorney, advised an exemption can be made.

Chairman, Eddie Dean stated a very similar zoning concept has been utilized at Hoover Ridge (i.e. A-1 Public Park]).

Lisa Kelley, County Administrator, advised the Electoral Board will need to close the conference at Thrift Road during the last week of January; therefore, the Board Workshop Session in January will have to be held in the auditorium at 414 N. Main Street.

Chairman, Eddie Dean advised this issue will be discussed as the first item of business during the Continued Meeting scheduled for Monday, January 14, 2008 at 3:00 p.m.

With no further action being required by the Board, on motion of James L. Arrington, seconded by William L. Crigler, Chairman, Eddie Dean continued the meeting until Monday, January 14, 2008 at 3:00 p.m. at the Thrift Road Complex to interview candidates for the Madison County Planning Commission, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Date: January 9, 2008